

# Annual Members Meeting

Thursday 17<sup>th</sup> October 2024

Lecture Theatre, Clinical Education Centre, South Block, Russells Hall Hospital, Dudley  
DY1 2 HQ

Time	Item	Who
4:30pm	<b>Welcome</b> Approval of minutes from Annual Members Meeting September 2023	<b>Sir David Nicholson</b> Chair
4.35pm	<b>Highlights of 2023/24 and looking forward</b>	<b>Diane Wake</b> Chief Executive
4.55pm	<b>Trust Financial Accounts 2023/24</b> Receive Final Auditors report  <b>The Dudley Group NHS Charity</b>	<b>Chris Walker</b> Interim Chief Finance Officer  <b>Liz Abbiss</b> Director of Communications
5.05pm	<b>Service area feature</b> 'Community first, hospital when necessary'; <ul style="list-style-type: none"> <li>- Dudley Clinical Hub</li> <li>- Aute Medical Unit Virtual ward</li> <li>- Frailty Virtual Ward</li> </ul>	Introduced by <b>Dr Julian Hobbs</b> , Medical Director
5.30pm	<b>Council of Governors update</b>	<b>Alex Giles</b> Public Elected Governor: Stourbridge Lead Governor
	<b>Resolution</b> to accept and acknowledge formal statutory documents	<b>Sir David Nicholson</b> Chair
	<b>Q&amp;A</b>	<b>Sir David Nicholson</b> Chair
5.45pm	<b>Annual Members Meeting close</b>	<b>Sir David Nicholson</b> Chair

**Minutes of the Annual Members Meeting  
The Dudley Group NHS Foundation Trust  
Thursday 21<sup>st</sup> September 2023  
Virtual Event via MS Teams**

**Present**

**Governors**

Arthur Brown  
Emily Butler  
Jill Faulkner  
Alex Giles  
Vicky Homer  
Mushtaq Hussain  
Clare Inglis  
Mohit Mandiratta  
Lizzie Naylor  
Yvonne Peers  
Alan Rowbottom  
Cllr Alan Taylor  
Mary Turner

**Board of Directors**

Liz Abbiss  
Julian Atkins  
Gary Crowe  
Alan Duffell  
Anthony Hilton  
Julian Hobbs  
Catherine Holland  
Karen Kelly  
Sir David Nicholson  
Andy Proctor  
Kat Rose  
Mary Sexton  
Adam Thomas  
Diane Wake  
Lowell Williams

**Others**

Sian Annakin  
Simon Ashby  
Helen Attwood  
Stuart Bates  
Helen Board  
Helen Bromage  
Helen Codd  
  
Ann Conroy  
Sally Cornfield  
  
Harry Friesner  
Matthew Hartland  
Bev Holder  
Ravneet Kaur  
Madhuri Mascarenhas  
Bhavna Patel  
Nithee Patel  
Atiq Rehman  
Sarah Smith  
Chris Walker  
Jessica Wise  
Harvey Woolf

**Status**

Governor  
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Lead Governor  
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**Status**

Director of Communications  
Non-executive Director  
Non-executive Director  
Interim Chief People Officer  
Associate Non-executive Director  
Medical Director  
Senior Independent Director  
Chief Operating Officer  
**Chair**  
Director of Governance  
Director of Strategy & Transformation  
Chief Nurse  
Chief Information Officer  
Chief Executive  
Non-executive Director

**Status**

Deteriorating Patient Lead  
Communications  
Directorate Manager  
Involvement Specialist - Dudley  
Board Secretary  
Deputy Chief Nurse  
Head of Communications, Engagement  
and Partnerships  
Foundation Trust Member  
Programme Director for Dudley Health  
and Care Partnership Board  
Foundation Trust Member  
Chief Executive Officer  
Chief Reporter  
Staff Nurse  
Governance Administration Lead  
Communications Assistant  
Charitable Fund Raising Manager  
Director of Medical Education  
  
Operational Director of Finance  
Service Manager at brook.org.uk  
Foundation Trust Member

**Representing**

Council of Governors  
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**Representing**

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**Representing**

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Black Country Integrated Care Board  
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Dudley Integrated Health and Care  
  
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Dudley Integrated Health and Care  
Stourbridge News / Dudley News  
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DG NHS FT  
Brook  
DG NHS FT

**Apologies**

<b>Name</b>	<b>Status</b>	<b>Representing</b>
Thuva Amulthalingam	Non-executive Director	DG NHS FT
Gurjit Bhogal	Non-executive Director	DG NHS FT
Syed Gilani	Governor	Council of Governors
Joanne Hanley	Non-executive Director	DG NHS FT
Sandra Harris	Governor	Council of Governors
Mike Heaton	Governor	Council of Governors
Liz Hughes	Non-executive Director	DG NHS FT
Maria Lodge-Smith	Governor	Council of Governors
Vij Randeniya	Non-executive Director	DG NHS FT
Kevin Stringer	Director of Finance	DG NHS FT

<b>Item No</b>	<b>AMM 2023</b>
1.	<p><b>Welcome and Chair's Opening Remarks</b></p> <p><b>Sir David Nicholson (SDN) – Chair</b></p> <p>Apologies received as listed above.</p> <p>The Chair formally welcomed everyone to the 2023 Annual Members Meeting (AMM).</p> <p>The Chair confirmed that it was good to see that we were joined by Foundation Trust members, our Council of Governors and staff from a number of areas of the Trust.</p> <p>The Chair welcomed the two new Non-executive Directors, Joanne Hanley and Anthony Hilton to the meeting.</p> <p>It was noted that Mary Sexton, Chief Nurse was leaving the organisation and the Chair thanked Mary for her work and commitment to the Trust.</p> <p>The Chair confirmed that the Board continues to receive patient stories and this has been joined by a staff voice presentation which ensures we remain a compassionate organisation going forward.</p> <p>The Chair recognised the amazing work and innovation undertaken by various Teams at the Trust.</p> <p>He confirmed that during the past 12 months he had been appointed as Chair of Wolverhampton and Walsall NHS Trusts and this will help ensure that consistently high services are provided across all Trust's in the Black Country.</p> <p>The Chair provided an update on the work of the Black Country Provider Collaborative, including:</p> <ul style="list-style-type: none"> <li>- the appointment of 4 Deputy Chairs (lead governor on all selection stakeholder panels)</li> <li>- Closer working and building relationships, structure and process to underpin the vision of '<i>One healthcare system, across multiple sites, working in partnership to provide better, faster and safer care to the population of the Black Country and beyond</i>'</li> </ul>

	<ul style="list-style-type: none"> <li>- supported by a strong focus on a Clinical Improvement Programme - Clinical Networks – with a ‘bottom-up’ development and mix of ‘quick wins’ and ‘strategic’ priorities.</li> <li>- growing focus on a Corporate Improvement Programme supported in parallel by a set of ‘System Improvement / Transformation’ priorities, and some Enabling priorities</li> </ul> <p>It was noted that the meeting should have been held face to face but unfortunately as a result of combined industrial action a move to a virtual meeting was necessary.</p> <p>Current challenges include:</p> <ul style="list-style-type: none"> <li>- finances, industrial action, restoration and addressing backlogs</li> <li>- The Chair commended staff for their dedication and unstinting efforts</li> </ul> <p>The Chair commented and on the fantastic work and resilience of staff throughout the previous 12 month period.</p> <p>He confirmed that our Governors were real ambassadors of the Trust and were active undertaking visits and supporting audits, engaging with their local communities and providing the all important independent view.</p> <p>The Trust Annual Report was noted to be available on the website and a transcription of the meeting will also be available on the website from early next week.</p> <p><b>Minutes from the last meeting held November 2022</b></p> <p>The minutes from last years Annual Members Meeting were noted as a correct record of the meeting.</p> <p>The Chair introduced Diane Wake, Chief Executive.</p>
2.	<p><b>Chief Executive – Highlights 2022/23 and Looking Forward</b></p> <p>Diane Wake (DW), the Chief Executive, welcomed the opportunity to share with the people attending the many success stories from the past year and to look at plans for the coming year.</p> <p>DW thanked the Trust’s unsung heroes, the hospital volunteers for their ongoing work and commitment.</p> <p>The Trust is providing support via a well being offer to staff who need it most. There are now over 100 well being champions across the Trust.</p> <p>DW highlighted the excellent work undertaken by the Women’s Network and was proud to champion its work.</p> <p>DW provided an update on the work of the Black Country Collaborative to provide integrated care across the Black Country. Dudley is providing mutual aid to other</p>

Trust's across the system to provide equitable care for all.

The Mohs (Micrographic Surgery) services was an example of an innovative way of delivering excellent care to patients in the Black Country.

The Collaborative are establishing Centres of Excellence to provide better, faster and safer care.

In January a successful recruitment event was held with 140 interviews being held and 200 members of staff being appointed. A further event was held in the Spring and demonstrates our commitment to being a brilliant place to work. Secondary schools in the area were invited to visit our services.

The launch of the Hybrid Theatre in February and patients can be treated with one solution that than several interventions. The first surgical robot was installed at Dudley.

The Paediatric Ward programme has received many award nominations.

The Dudley Family Hub Network was launched offering services in one place.

The Deteriorating Patient Team also received an award nomination for its work.

The Trust was also nominated for an award for the pastoral care delivered to our overseas nurses.

The new Pharmacy robot was also installed and launched offering an excellent Pharmacy service for out patients.

The Trust is proud of being rated good for its Maternity Services by the Care Quality Commission.

The staff awards was the highlight of the year and a wonderful way to recognise the fantastic work of our staff.

A video of some of these wonderful achievements was shared with attendees.

The future holds some exciting developments. Dudley is delivering well against all core standards and must continue to do so during the coming 12 months. It is working together with partners to provide integrated services across the Black Country.

The Trust is excited about its partnership with Birmingham Medical School and will continue to progress its ambition to become a University Hospital

DW thanked all staff, patients, partners and volunteers for making Dudley the special place it is.

The chair also thanked DW for her work as Chief Executive.

	The Chair introduced Chris Walker.
3.	<p><b>Trust Financial Accounts 2022/23</b></p> <p>Chris Walker, Operational Director of Finance presented the Trust's Financial Accounts for 2022/23. It was noted that the Annual Accounts and Report are available on the Trust's website.</p> <p>The main statement in the Accounts is the income and expenditure account, the Trust achieved a break even financial position. The Trust received £545m income and 73% of this is from the ICB for delivery of patient care. £24m was received from other ICBs and £84m from other NHS bodies, £16m from education and training and £6m for top up funding.</p> <p>£529k was spent on operational expenditure, £42m on drugs, £55m on consumables and Clinical Negligence Scheme for Trusts was £15m there was £15 depreciation and £34m for PFI services. There had been £17m capital expenditure.</p> <p>Attendees were asked to note that the summary of Grant Thorntons audit report on the Trust's Annual Report and Accounts. For 2022/23 there was an unmodified audit opinion. There were no weaknesses for governance but a weakness around financial sustainability was identified.</p> <p>The 2023/24 there is a deficit plan of £19.2m. There is potential to earn elective recovery fund money to reduce wait lists. There is a challenging cost improvement programme of £26.2m.</p> <p>The Chair noted the fantastic financial result for 2022/23.</p> <p>The Chair introduced Liz Abbiss.</p>
4.	<p><b>Charitable Fundraising Update</b></p> <p>Liz Abbiss (LA), Director of Communications presented the Fundraising update. The 3 year Fundraising had been refreshed and renewed.</p> <p>Donations are used to benefit patients and staff, a special bed for the childrens' ward had been purchased, care packages for cancer patients provided, mental health first aid training for staff members and a new premature baby doll for resuscitation training was purchased.</p> <p>LA highlighted the work of some of the Trust's fundraisers.</p> <p>A glitterball event raised a fantastic £15.5k. Event support would be welcomed for this year.</p> <p>The Trust received a £97k grant from volunteers together.</p> <p>Donations received during covid were used to open a new well being room for staff.</p>

	<p>Key events are planned for the New Year and everyone is welcome to join the Super Hero run in June 2024 and the Christmas Jumper Day in December 2023.</p> <p>The Trust will join the NHS Big Tea on 5<sup>th</sup> July 2024.</p> <p>We would love to hear from anyone who can help support the charity.</p> <p>The Chair introduced the Deteriorating Patient service area.</p>
5.	<p><b>Service Area Feature – Deteriorating Patient</b></p> <p>Mary Sexton, Chief Nurse, introduced the work of the Deteriorating Patient Team.</p> <p>A clinically led piece of work across multi-professional teams.</p> <p>A video shared an insight into the work of the team.</p> <p>The Chair commented on the rapid improvements made in healthcare as a result of the work of the team.</p> <p>The Chair introduced Atiq Rehman.</p>
6.	<p><b>Service Area Feature – Robotic/Hybrid Theatre</b></p> <p>Atiq Rehman, Director of Medical Education presented on the Robotic/Hybrid Theatre.</p> <p>The build of the Hybrid Theatre is a state of the art facilities with imaging facilities within the Theatre. This is a fantastic opportunity to deliver first class services to the patients of the Black Country.</p> <p>A video shared an insight into how the new Hybrid Theatre and robot helps provide a quality vascular surgery service.</p> <p>The Chair thanked Atiq Rehman and his team.</p> <p>The Chair introduced Mary Sexton.</p>
7.	<p><b>Quality Update – Chief Nurse</b></p> <p>Mary Sexton, Chief Nurse, presented the Quality update.</p> <p>Quality is a team approach and effort at Dudley. She presented the Quality Account update including:</p> <p>There was sustained improvement noted against key contractual measures for 2022/23.</p> <p>There were three clear priorities to deliver a great patient experience, treating patients with the right care in the right place at the right time and reducing the</p>

	<p>incidence of pressure related damage.</p> <p>The priority to treat patients in the right place at the right time will remain a key priority for 2023/24. This will be joined with the priorities to use patient feedback to drive improvement and reduce avoidable harm.</p> <p>The Chair welcomed Alex Giles.</p>
8.	<p><b>Council of Governors Update</b></p> <p><b>Alex Giles (AG) – Public Elected, Lead Governor</b></p> <p>AG welcomed guests to the virtual Annual Members Meeting on behalf of Governors.</p> <p>Alex shared a pre-recorded message.</p> <p>He highlighted the outstanding work that had taken place at the Trust during the last year.</p> <p>AG confirmed that the Governors had appointed Gary Crowe as Deputy Chair, Joanne Hanley as Non-executive Director and Anthony Hilton as Associate Non-executive Director.</p> <p>AG encouraged members of the public to come forward and join the Council during the next round of elections.</p>
9.	<p><b>Resolution</b></p> <p><b>Sir David Nicholson (SDN), Chair</b></p> <p>The Chair thanked everyone for joining the meeting.</p> <p>The Chair asked members of the Trust present at the Annual Members Meeting to formally acknowledge and accept the presentation of the formal and statutory documents.</p>
10	<p><b>Questions</b></p> <p><b>Sir David Nicholson (SDN), Chair</b></p> <p>The Chair confirmed that questions had been invited in advance of the meeting.</p> <p><b>Bev Holder asked how many Consultants and Junior Drs withdrew their services and how were patients safeguarded during strike action.</b></p> <p>Karen Kelly confirmed that all rotas are reviewed on a daily basis during strike action and no issues had been identified. The Trust ensures that any patient requiring emergency care receives this care delivered in a safe and timely manner. Julian Hobbs added that sick patients in the organisation are tracked using the</p>



	<p>deteriorating patient pathway and escalated.</p> <p><b>The Chair opened up the meeting for any further questions.</b></p> <p>There were no further questions.</p>
11	<p><b>Close of Annual Members Meeting</b></p> <p><b>Sir David Nicholson, Chair</b></p> <p>Thanked all for their attendance and drew the Annual Members Meeting to a close and invited guests to stay up to date by following the Trust on Facebook and Twitter.</p>