

**Minutes of the Annual Members Meeting
The Dudley Group NHS Foundation Trust
Thursday 21st September 2023
Virtual Event via MS Teams**

Present

Governors

Arthur Brown
Emily Butler
Jill Faulkner
Alex Giles
Vicky Homer
Mushtaq Hussain
Clare Inglis
Mohit Mandiratta
Lizzie Naylor
Yvonne Peers
Alan Rowbottom
Cllr Alan Taylor
Mary Turner

Board of Directors

Liz Abbiss
Julian Atkins
Gary Crowe
Alan Duffell
Anthony Hilton
Julian Hobbs
Catherine Holland
Karen Kelly
Sir David Nicholson
Andy Proctor
Kat Rose
Mary Sexton
Adam Thomas
Diane Wake
Lowell Williams

Others

Sian Annakin
Simon Ashby
Helen Attwood
Stuart Bates
Helen Board
Helen Bromage
Helen Codd

Ann Conroy
Sally Cornfield

Harry Friesner
Matthew Hartland
Bev Holder
Ravneet Kaur
Madhuri Mascarenhas
Bhavna Patel
Nithee Patel
Atiq Rehman
Sarah Smith
Chris Walker
Jessica Wise
Harvey Woolf

Status

Governor
Governor
Governor
Lead Governor
Governor
Governor
Governor
Governor
Governor
Governor
Governor
Governor
Governor
Governor
Governor
Governor
Governor
Governor

Status

Director of Communications
Non-executive Director
Non-executive Director
Interim Chief People Officer
Associate Non-executive Director
Medical Director
Senior Independent Director
Chief Operating Officer

Chair

Director of Governance
Director of Strategy & Transformation
Chief Nurse
Chief Information Officer
Chief Executive
Non-executive Director

Status

Deteriorating Patient Lead
Communications
Directorate Manager
Involvement Specialist - Dudley
Board Secretary
Deputy Chief Nurse
Head of Communications, Engagement
and Partnerships
Foundation Trust Member
Programme Director for Dudley Health
and Care Partnership Board
Foundation Trust Member
Chief Executive Officer
Chief Reporter
Staff Nurse
Governance Administration Lead
Communications Assistant
Charitable Fund Raising Manager
Director of Medical Education

Operational Director of Finance
Service Manager at brook.org.uk
Foundation Trust Member

Representing

Council of Governors
Council of Governors
Council of Governors
Council of Governors
Council of Governors
Council of Governors
Council of Governors
Council of Governors
Council of Governors
Council of Governors
Council of Governors
Council of Governors
Council of Governors
Council of Governors
Council of Governors
Council of Governors
Council of Governors

Representing

DG NHS FT
DG NHS FT
DG NHS FT
DG NHS FT
DG NHS FT
DG NHS FT
DG NHS FT
DG NHS FT
DG NHS FT
DG NHS FT
DG NHS FT
DG NHS FT
DG NHS FT
DG NHS FT
DG NHS FT
DG NHS FT
DG NHS FT
DG NHS FT
DG NHS FT
DG NHS FT

Representing

DG NHS FT
DG NHS FT
DG NHS FT
Black Country Integrated Care Board
DG NHS FT
DG NHS FT
Dudley Integrated Health and Care

DG NHS FT
DG NHS FT

DG NHS FT
Dudley Integrated Health and Care
Stourbridge News / Dudley News
DG NHS FT
DG NHS FT
DG NHS FT
DG NHS FT
DG NHS FT
DG NHS FT

DG NHS FT
Brook
DG NHS FT

Apologies

Name	Status	Representing
Thuva Amulthalingam	Non-executive Director	DG NHS FT
Gurjit Bhogal	Non-executive Director	DG NHS FT
Syed Gilani	Governor	Council of Governors
Joanne Hanley	Non-executive Director	DG NHS FT
Sandra Harris	Governor	Council of Governors
Mike Heaton	Governor	Council of Governors
Liz Hughes	Non-executive Director	DG NHS FT
Maria Lodge-Smith	Governor	Council of Governors
Vij Randeniya	Non-executive Director	DG NHS FT
Kevin Stringer	Director of Finance	DG NHS FT

Item No	AMM 2023
1.	<p>Welcome and Chair's Opening Remarks</p> <p>Sir David Nicholson (SDN) – Chair</p> <p>Apologies received as listed above.</p> <p>The Chair formally welcomed everyone to the 2023 Annual Members Meeting (AMM).</p> <p>The Chair confirmed that it was good to see that we were joined by Foundation Trust members, our Council of Governors and staff from a number of areas of the Trust.</p> <p>The Chair welcomed the two new Non-executive Directors, Joanne Hanley and Anthony Hilton to the meeting.</p> <p>It was noted that Mary Sexton, Chief Nurse was leaving the organisation and the Chair thanked Mary for her work and commitment to the Trust.</p> <p>The Chair confirmed that the Board continues to receive patient stories and this has been joined by a staff voice presentation which ensures we remain a compassionate organisation going forward.</p> <p>The Chair recognised the amazing work and innovation undertaken by various Teams at the Trust.</p> <p>He confirmed that during the past 12 months he had been appointed as Chair of Wolverhampton and Walsall NHS Trusts and this will help ensure that consistently high services are provided across all Trust's in the Black Country.</p> <p>The Chair provided an update on the work of the Black Country Provider Collaborative, including:</p> <ul style="list-style-type: none"> - the appointment of 4 Deputy Chairs (lead governor on all selection stakeholder panels) - Closer working and building relationships, structure and process to underpin the vision of '<i>One healthcare system, across multiple sites, working in partnership to provide better, faster and safer care to the population of the Black Country and beyond</i>'

	<ul style="list-style-type: none"> - supported by a strong focus on a Clinical Improvement Programme - Clinical Networks – with a ‘bottom-up’ development and mix of ‘quick wins’ and ‘strategic’ priorities. - growing focus on a Corporate Improvement Programme supported in parallel by a set of ‘System Improvement / Transformation’ priorities, and some Enabling priorities <p>It was noted that the meeting should have been held face to face but unfortunately as a result of combined industrial action a move to a virtual meeting was necessary.</p> <p>Current challenges include:</p> <ul style="list-style-type: none"> - finances, industrial action, restoration and addressing backlogs - The Chair commended staff for their dedication and unstinting efforts <p>The Chair commented and on the fantastic work and resilience of staff throughout the previous 12 month period.</p> <p>He confirmed that our Governors were real ambassadors of the Trust and were active undertaking visits and supporting audits, engaging with their local communities and providing the all important independent view.</p> <p>The Trust Annual Report was noted to be available on the website and a transcription of the meeting will also be available on the website from early next week.</p> <p>Minutes from the last meeting held November 2022</p> <p>The minutes from last years Annual Members Meeting were noted as a correct record of the meeting.</p> <p>The Chair introduced Diane Wake, Chief Executive.</p>
2.	<p>Chief Executive – Highlights 2022/23 and Looking Forward</p> <p>Diane Wake (DW), the Chief Executive, welcomed the opportunity to share with the people attending the many success stories from the past year and to look at plans for the coming year.</p> <p>DW thanked the Trust’s unsung heroes, the hospital volunteers for their ongoing work and commitment.</p> <p>The Trust is providing support via a well being offer to staff who need it most. There are now over 100 well being champions across the Trust.</p> <p>DW highlighted the excellent work undertaken by the Women’s Network and was proud to champion its work.</p> <p>DW provided an update on the work of the Black Country Collaborative to provide integrated care across the Black Country. Dudley is providing mutual aid to other</p>

Trust's across the system to provide equitable care for all.

The Mohs (Micrographic Surgery) services was an example of an innovative way of delivering excellent care to patients in the Black Country.

The Collaborative are establishing Centres of Excellence to provide better, faster and safer care.

In January a successful recruitment event was held with 140 interviews being held and 200 members of staff being appointed. A further event was held in the Spring and demonstrates our commitment to being a brilliant place to work. Secondary schools in the area were invited to visit our services.

The launch of the Hybrid Theatre in February and patients can be treated with one solution that than several interventions. The first surgical robot was installed at Dudley.

The Paediatric Ward programme has received many award nominations.

The Dudley Family Hub Network was launched offering services in one place.

The Deteriorating Patient Team also received an award nomination for its work.

The Trust was also nominated for an award for the pastoral care delivered to our overseas nurses.

The new Pharmacy robot was also installed and launched offering an excellent Pharmacy service for out patients.

The Trust is proud of being rated good for its Maternity Services by the Care Quality Commission.

The staff awards was the highlight of the year and a wonderful way to recognise the fantastic work of our staff.

A video of some of these wonderful achievements was shared with attendees.

The future holds some exciting developments. Dudley is delivering well against all core standards and must continue to do so during the coming 12 months. It is working together with partners to provide integrated services across the Black Country.

The Trust is excited about its partnership with Birmingham Medical School and will continue to progress its ambition to become a University Hospital

DW thanked all staff, patients, partners and volunteers for making Dudley the special place it is.

The chair also thanked DW for her work as Chief Executive.

	The Chair introduced Chris Walker.
3.	<p>Trust Financial Accounts 2022/23</p> <p>Chris Walker, Operational Director of Finance presented the Trust's Financial Accounts for 2022/23. It was noted that the Annual Accounts and Report are available on the Trust's website.</p> <p>The main statement in the Accounts is the income and expenditure account, the Trust achieved a break even financial position. The Trust received £545m income and 73% of this is from the ICB for delivery of patient care. £24m was received from other ICBs and £84m from other NHS bodies, £16m from education and training and £6m for top up funding.</p> <p>£529k was spent on operational expenditure, £42m on drugs, £55m on consumables and Clinical Negligence Scheme for Trusts was £15m there was £15 depreciation and £34m for PFI services. There had been £17m capital expenditure.</p> <p>Attendees were asked to note that the summary of Grant Thorntons audit report on the Trust's Annual Report and Accounts. For 2022/23 there was an unmodified audit opinion. There were no weaknesses for governance but a weakness around financial sustainability was identified.</p> <p>The 2023/24 there is a deficit plan of £19.2m. There is potential to earn elective recovery fund money to reduce wait lists. There is a challenging cost improvement programme of £26.2m.</p> <p>The Chair noted the fantastic financial result for 2022/23.</p> <p>The Chair introduced Liz Abbiss.</p>
4.	<p>Charitable Fundraising Update</p> <p>Liz Abbiss (LA), Director of Communications presented the Fundraising update. The 3 year Fundraising had been refreshed and renewed.</p> <p>Donations are used to benefit patients and staff, a special bed for the childrens' ward had been purchased, care packages for cancer patients provided, mental health first aid training for staff members and a new premature baby doll for resuscitation training was purchased.</p> <p>LA highlighted the work of some of the Trust's fundraisers.</p> <p>A glitterball event raised a fantastic £15.5k. Event support would be welcomed for this year.</p> <p>The Trust received a £97k grant from volunteers together.</p> <p>Donations received during covid were used to open a new well being room for staff.</p>

	<p>Key events are planned for the New Year and everyone is welcome to join the Super Hero run in June 2024 and the Christmas Jumper Day in December 2023.</p> <p>The Trust will join the NHS Big Tea on 5th July 2024.</p> <p>We would love to hear from anyone who can help support the charity.</p> <p>The Chair introduced the Deteriorating Patient service area.</p>
5.	<p>Service Area Feature – Deteriorating Patient</p> <p>Mary Sexton, Chief Nurse, introduced the work of the Deteriorating Patient Team.</p> <p>A clinically led piece of work across multi-professional teams.</p> <p>A video shared an insight into the work of the team.</p> <p>The Chair commented on the rapid improvements made in healthcare as a result of the work of the team.</p> <p>The Chair introduced Atiq Rehman.</p>
6.	<p>Service Area Feature – Robotic/Hybrid Theatre</p> <p>Atiq Rehman, Director of Medical Education presented on the Robotic/Hybrid Theatre.</p> <p>The build of the Hybrid Theatre is a state of the art facilities with imaging facilities within the Theatre. This is a fantastic opportunity to deliver first class services to the patients of the Black Country.</p> <p>A video shared an insight into how the new Hybrid Theatre and robot helps provide a quality vascular surgery service.</p> <p>The Chair thanked Atiq Rehman and his team.</p> <p>The Chair introduced Mary Sexton.</p>
7.	<p>Quality Update – Chief Nurse</p> <p>Mary Sexton, Chief Nurse, presented the Quality update.</p> <p>Quality is a team approach and effort at Dudley. She presented the Quality Account update including:</p> <p>There was sustained improvement noted against key contractual measures for 2022/23.</p> <p>There were three clear priorities to deliver a great patient experience, treating patients with the right care in the right place at the right time and reducing the</p>

	<p>incidence of pressure related damage.</p> <p>The priority to treat patients in the right place at the right time will remain a key priority for 2023/24. This will be joined with the priorities to use patient feedback to drive improvement and reduce avoidable harm.</p> <p>The Chair welcomed Alex Giles.</p>
8.	<p>Council of Governors Update</p> <p>Alex Giles (AG) – Public Elected, Lead Governor</p> <p>AG welcomed guests to the virtual Annual Members Meeting on behalf of Governors.</p> <p>Alex shared a pre-recorded message.</p> <p>He highlighted the outstanding work that had taken place at the Trust during the last year.</p> <p>AG confirmed that the Governors had appointed Gary Crowe as Deputy Chair, Joanne Hanley as Non-executive Director and Anthony Hilton as Associate Non-executive Director.</p> <p>AG encouraged members of the public to come forward and join the Council during the next round of elections.</p>
9.	<p>Resolution</p> <p>Sir David Nicholson (SDN), Chair</p> <p>The Chair thanked everyone for joining the meeting.</p> <p>The Chair asked members of the Trust present at the Annual Members Meeting to formally acknowledge and accept the presentation of the formal and statutory documents.</p>
10	<p>Questions</p> <p>Sir David Nicholson (SDN), Chair</p> <p>The Chair confirmed that questions had been invited in advance of the meeting.</p> <p>Bev Holder asked how many Consultants and Junior Drs withdrew their services and how were patients safeguarded during strike action.</p> <p>Karen Kelly confirmed that all rotas are reviewed on a daily basis during strike action and no issues had been identified. The Trust ensures that any patient requiring emergency care receives this care delivered in a safe and timely manner. Julian Hobbs added that sick patients in the organisation are tracked using the</p>

	<p>deteriorating patient pathway and escalated.</p> <p>The Chair opened up the meeting for any further questions.</p> <p>There were no further questions.</p>
11	<p>Close of Annual Members Meeting</p> <p>Sir David Nicholson, Chair</p> <p>Thanked all for their attendance and drew the Annual Members Meeting to a close and invited guests to stay up to date by following the Trust on Facebook and Twitter.</p>