

Trust Headquarters
Russell's Hall Hospital
Dudley
West Midlands
DY1 2HQ

Ref: FOI-052024-000836

Date: 08/05/2024

Address / Email:

Dear

Request Under Freedom of Information Act 2000

Thank you for requesting information under the Freedom of Information Act 2000.

Request

Please complete table below relating to your organisation's Accounts Payable team capabilities and protections against fraud, errors, duplicates and compliance.

Response

<u>Questions</u>	<u>Responses</u>
Q1 - Does the authority share accounts payable or procurement functions with another authority or shared service function? If yes, who?	The Accounts Payable function is not shared with any other authority. The Procurement function is a shared service between Sandwell & West Birmingham NHS Trust and The Dudley Group NHS Foundation Trust, named the Black Country Alliance (BCA).
Q2 - Which ERP system is used by the authority (e.g. Oracle, SAP, Advanced, Civica)?	Integra
Q3 - Please state the total number and value of supplier transactions (invoices and credit notes) processed by Accounts Payable in the last financial year?	The number of transactions processed were 50,730. £213,700,000
Q4 - Does the authority utilise any 3rd party software to identify or protect against supplier payment errors (including duplicate, erroneous	No

<p>payments or potential fraud) before payment is made?</p> <p>Q4a - If yes, please state the name of the software, the engagement date, the current contract end date and the annual value of the contract awarded to the external organisation (or total value and contract length).</p>	<p>N/A</p>
<p>Q5 - Does the authority utilise any 3rd party or 3rd party software to identify historical payment errors (including duplicate, erroneous payments or potential fraud)?</p> <p>Q5a - . If yes, please state the name of the software or partner, the engagement date and the current contract end date and frequency of engagement (if not continuous). Please also provide the contract value or terms of engagement (if not a fixed fee).</p> <p>Q5b - Please provide the value of monies recovered by the software or partner for the most recent financial year.</p>	<p>We send files to National Fraud for review.</p> <p>N/A</p> <p>N/A</p>
<p>Q6 - Does the authority utilise any 3rd party or 3rd party software to reconcile supplier statements and identify overpayments or unclaimed credits on a regular basis?</p> <p>Q6a - If yes, please provide the name of the provider/software and a brief description of frequency/level of support.</p> <p>Q6b - Please provide the current contract end date and the annual value of the contract awarded to the external</p>	<p>No</p> <p>N/A</p>

organisation (or total value and contract length).	N/A
<p>Q7 - Does the authority make any checks, either directly or via any 3rd party or 3rd party software to identify sanctioned suppliers, both directly and indirectly owned, within the supplier master file?</p> <p>Q7a - If yes, please provide the name of the provider/software and confirm the frequency of checking.</p>	<p>Where appropriate, Dunn & Bradstreet reports are used to review potential suppliers.</p> <p>Dunn & Bradstreet, ad-hoc basis.</p>

If you are dissatisfied with our response, you have the right to appeal in line with guidance from the Information Commissioner. In the first instance you may contact the Information Governance Manager of the Trust.

Information Governance Manager
Trust Headquarters
Russell's Hall Hospital
Dudley
West Midlands
DY1 2HQ
Email: dgft.dpo@nhs.net

Should you disagree with the contents of our response to your appeal, you have the right to appeal to the Information Commissioners Office at.

Information Commissioners Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF
Tel: 0303 123 1113
www.ico.org.uk

If you require further clarification, please do not hesitate to contact us.

Yours sincerely

Freedom of Information Team
The Dudley Group NHS Foundation Trust